



Louisiana Housing Corporation

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LHC Board of Directors

Administration Committee Meeting Minutes

Tuesday, December 12, 2023

LHC Building, V. Jean Butler Board Room
2415 Quail Drive
Baton Rouge, LA 70808
3:00 P.M.

Committee Members Present

Richard A. Winder

Committee Members Absent

Board Vice-Chairwoman Tonya P. Mabry (Committee Chairwoman)
Willie Rack

Board Members Present

Official Delegate Tony Ligi obo Louisiana State Treasurer John M. Schroder
Board Chairman Alfred E. Harrell, III

Board Members Absent

Steven J. Hattier
Steven P. Jackson
Ericka McIntyre
Willie Robinson
Jennifer Vidrine
John S. Alford
Brandon O. Williams

Staff Present

Barry E. Brooks
Marjorianna Willman
Brenda Evans
Joshua McNemar
Donna Deculus
Leslie Strahan

Bridgette Richard
Thomas Bates
Plezetta M. West
Nakesla Blount
Tasha Joseph
Darlene Fields

Others Present

See Sign-In Sheet

Alesia Ardoin
Cody Saucier

CALL TO ORDER

In the absence of Administration Committee Chairwoman Tonya P. Mabry, Board Chairman Alfred E. Harrell, III called the meeting to order at 3:09 P.M. Board Secretary Barry E. Brooks called the roll; there was a quorum.

APPROVAL OF MINUTES

Next item discussed was the approval of the Minutes from the November 07, 2023 Administration Committee Meeting.

On a motion by Official Designee Board Member Tony Ligi and seconded by Committee Member Richard A. Winder, the Minutes of the November 07, 2023 LHC BOD Administration Committee Meeting were unanimously approved, as distributed.

PUBLIC COMMENTS

None.

ADMINISTRATION COMMITTEE CHAIRMAN'S REPORT

Board Chairman Harrell welcomed everyone and thanked them for attending the Administration Committee Meeting.

AGENDA ITEM #5 – Virtual Meeting Rules

Next item discussed was regarding Virtual Meeting Rules.
The matter were introduced by Secretary Brooks.

Specifics of the matter were discussed by Alesia Ardoin of the Sexton Law Firm, also serving as Board Counsel.

Ms. Ardoin noted that the previously utilized Virtual Meeting Rules that LHC developed and used during COVID-19 were done sufficiently to meet the requirements of Act 393, and that the next stop would be in rule-making via the APA.

Ms. Ardoin advised that the APA is a long process, and that she'd be monitoring the process to ensure full compliance by LHC.

Mr. Ligi acknowledged Secretary Brooks in being proactive during COVID-19, especially in assisting the State Bond Commission when they had to have their virtual meetings at the LHC Building, and also thereafter his also assisting other State Agencies.

On a motion by Official Designee Board Member Tony Ligi and seconded by Committee Member Richard A. Winder, the resolution adopting procedures regarding virtual participation in Louisiana Housing Corporation Meetings; and providing for other matters in connection with the foregoing; be submitted FAVORABLY to the Full Board at the December 13, 2023 BODM for approval.

AGENDA ITEM #6 – January 10, 2024 BODM

Next item discussed was regarding the January 10, 2024 Board of Directors Meeting.

The matter were introduced by Secretary Brooks, advising that due to the number of Holidays, the January 8th City of Baton Rouge Holiday for Louisiana Inauguration Day, as well as the NCSHA HFA Institute Conference on January 8 – 10, LHC staff was recommending CANCELATION of the January 10, 2024 BODM.

There being no opposition, Board Chairman declared the January 10, 2024 Board of Directors Regular Monthly Meeting to be CANCELLED.

ADJOURNMENT

There being no other matters to discuss, Board Chairman Alfred E. Harrell offered a motion for adjournment that was seconded by Committee Member Richard A. Winder. There being no discussion or opposition, the motion passed unanimously.

The Administration Committee Meeting adjourned at 3:34 P.M.

Board Secretary, Barry E. Brooks